

Desert Cove Homeowners Association

First Aid Responders Report Annual General Meeting – September 30, 2025

My name is Diana and I am the Coordinator of the Desert Cove First Aid Responders.

The team responds to a medical emergency within minutes if any of our resident's call us. They have been certified in first aid. So, if you experience a medical emergency, please contact our Emergency Response team first. Then call 911.

Our emergency contact list is always kept up-to-date. Keep your list handy by posting it on the fridge, cupboard door or near the phone. Emergency contacts and medication forms are available at the recreation centre as well as on the DCHA website. Include a list of your medications, as this will be a question the first responders will ask for.

This team holds one of the most important roles in this community. They save lives. Your membership fees ensure that this team is fully certified and equipped to support fellow Covians.

My responsibilities include:

- Building the team and providing support to the DC First Aid Responders.
- Monitoring and maintaining the first aid supplies for the First Aid Responders as well as the AED and supplies at the Recreation Centre.
- Providing regular reports to the DCHA board on team progress.
- Providing reports for the GM/AGMs.
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Accomplishments of note (Fiscal year Sept 1, 2024 to Aug 31, 2025)

- The DC First Aiders responded to 22 calls.
- An emergency simulation with the First Aiders was conducted on Sept 26th, 2024. These simulations provide practice for First Aiders and helps build their confidence.
- Members received or renewed their Certification.
- Provided the team with reflective vests and name tags.
- Maintained first aid equipment & supplies.
 - Replacement battery and additional pads for our AED.
- First aiders will be visible and attend the following major events, to be readily available should the need arises.
 - Garage Sale (May)
 - Canada Day / Bocce Tournament (July 1st)
 - Craft Fair (December)
 - New Year's Eve Celebration
- On-going team support.
 - On-going training (whether it's ticket renewals or in Cove simulations to hone their skills).
 - Meetings the first Wednesday of the month for training and information sessions.

Respectfully Submitted,

**Diana McIntyre-Fortier
Coordinator of First Aid Responders**