

Desert Cove Homeowners Association

Data Management Director's Report Annual General Meeting – September 29th, 2026

Good evening, I am Kate LaForge. My husband, Bill, and I have lived in the Cove since September 2023.

I have been in the role of Data Management Director since the end of April 2025 and I'm looking forward to the second year of my two year term which ends in September 2027.

I continue to enjoy my duties and being part of a very active organization with a great bunch of hard working volunteers. The role of Data Manager has been very challenging and I'm learning everyday.

DCHA Membership

- As of the end of fiscal year 2025/26 on 31 August 2026, we had 53 new residents bringing our current total to 808. Last year, we had a total of 54 new residents, so very similar to the previous year and keeping the resident directories up to date keeps me busy.
- To date, we have 648 active members (including non-voting tenants)
- In addition, we have 34 inactive members. These are members who have not yet paid their dues for this year.
- We have changed the status of 29 non active members to non members, as they have not paid their dues for 2 consecutive years.
- Including active and non-active members; 84% of Residents are DCHA members, which remains the same as last year.

DCHA Events:

- When you take a look at the Special Events Calendar and Weekly Activities, it's clear we are a very busy community. Keeping the calendars and website up to date, producing members lists, posters, tickets etc. is also a large part of my role.
- I have produced 1447 tickets this year.

Cost Savings:

- We have decided to retire the DCHA laptop as it is past its prime and we are paying for upgrades and it is not being used. Most board members prefer to use their own computers. If there is a need for one in the future, we will look at purchasing at that time.
- We have discontinued our subscription to Norton which will result in a savings of \$84/year based on this past year's cost.
- Our website cost rose significantly this year to approximately \$553 USD. With some negotiation, I was able to reduce this to \$376 CAD including taxes for 2 years ending December 2027.

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Google Drive Maintenance:

- Marilyn, Sue and I worked on reorganizing the Master Google Drive and developing a standard for naming documents that should result in easier searches for information. The Master Google Drive is where the board stores all its original documents.

Evacuation Survey:

- The recent evacuation prompted us to develop an on-line survey to gather information from the community on what went well and suggestions on what we may want to change for the future. I am learning how to do on-line surveys as we see this as a valuable tool to gather residents' input for any number of topics. Once the results of the evacuation survey are compiled, we will report the results to the community and decide on next steps.

Thank you.

Kate LaForge
Data Management Director