

**Desert Cove Homeowner's Association**

**Annual General Meeting Minutes (Final)**

**Tuesday, Sept 30, 2025 @ 7:00 p.m. at the Recreation Centre**

Prior to Call to Order, John Bishop introduced Kate McBrearty from the Vernon Jubilee Hospital Light a Bulb Campaign and presented her with a cheque for \$8000.00. This money was raised by all residents of Desert Cove through the refundable program.

**1. Call to Order and rules of conduct. The meeting was called to order at 7:20 with an acknowledgment to Truth and Reconciliation Day.**

**2. Acceptance of On-line votes and Proxies received**

- 2.1. # of online votes received 18
- 2.2. # of advanced proxies 0

**3. Confirmation of AGM attendees**

- 3.1. (members in good standing) 132
- 3.2. Accompanying proxies 12
- 3.3. Board Members 06 **TOTAL 168**

**4. Confirmation of Quorum (5% of current members)**

|                                 |             |
|---------------------------------|-------------|
| Total Membership                | <b>626</b>  |
| Total attending excluding board | <b>132</b>  |
| Quorum X 5% (.05)               | <b>31.3</b> |
| <b>Quorum confirmed</b>         | <b>Yes</b>  |

**5. Motion to Accept the Agenda**

**5.1. Jackie Palmer** asked that the emergency telephone by the front door be re-installed. This item will be referred to Management.

**5.2. I move to accept the agenda as emailed with the Notice of Meeting**

**MOVED** Marilyn Richardson      **SECONDED** Diana Fortier

|                                | <b>For</b> | <b>Against</b> | <b>Abstain</b> |
|--------------------------------|------------|----------------|----------------|
| <b>On-line votes</b>           | <b>15</b>  | <b>0</b>       | <b>3</b>       |
| <b>Members, Proxies, Board</b> | <b>150</b> | <b>0</b>       | <b>0</b>       |
| <b>TOTAL</b>                   | <b>165</b> | <b>0</b>       | <b>3</b>       |
| <b>MOTION CARRIED</b>          |            |                |                |

**6. Motion to Approve the Draft Copy of the April 29<sup>th</sup>, 2025 General Meeting Minutes**

**6.1. I move to approve the minutes as emailed with the Notice of Meeting**

**MOVED** Marilyn Richardson

**SECONDED** Elaine Horsford

|                         | For        | Against  | Abstain  |
|-------------------------|------------|----------|----------|
| On-line votes           | 15         | 0        | 3        |
| Members, Proxies, Board | 150        | 0        | 0        |
| <b>TOTAL</b>            | <b>165</b> | <b>0</b> | <b>3</b> |
| <b>MOTION CARRIED</b>   |            |          |          |

**7. Directors Reports (Full reports can be viewed on the DCHA Website > DCHA)**

7.1. Chair and President: Marilyn Richardson

7.2. Vice President: Rhonda Van Lent

7.3. Treasurer: Sue Jolly

**7.3.1. Motion to Accept the DCHA Year End Financial Report**

I move to accept the Year End Financials as emailed with the Notice of Meeting

**MOVED** Laurie French

**SECONDED** June Austin

|                         | For        | Against  | Abstain  |
|-------------------------|------------|----------|----------|
| On-line votes           | 17         | 0        | 1        |
| Members, Proxies, Board | 150        | 0        | 0        |
| <b>TOTAL</b>            | <b>167</b> | <b>0</b> | <b>1</b> |
| <b>MOTION CARRIED</b>   |            |          |          |

7.4. Secretary: Linda Hill

7.5. Data Management Director: Kate LaForge

7.6. Welcome Director: Rhonda VanLent

7.7. Social Director: Kathy Burwell

7.8. Director at Large/Recreation Director: John Bishop

7.9. Emergency Response Team: Diana Fortier

Diana gave her first report as the Coordinator for the Emergency Response Team. She noted that they responded to 22 calls this year. Members of the team will be attending major Desert Cove events to be ready and available if required.

8. **Break For Refreshments:** There was a short break for coffee where members enjoyed Cookies by Liam purchased through Head of the Lake Road Grocery Store.

**9. Unfinished Business:**

9.1. Non-Members and Non-Resident proposal for events.

At the April GM, the members requested the Board develop a proposed solution in regards to non-residents and non-members attending DCHA events, to be presented at the September AGM (if not before). The Boards presented the proposal for members discussion:

**PROPOSED GUIDELINES FOR DISCUSSION:**

**Guests** can attend activities/events occasionally (once per month).

**Non-residents** can attend activities/events occasionally and will be required to pay a “drop-in” fee of \$2.00 (two dollars) to the coordinator of the event.

**Non-Members** can attend DCHA sponsored activities/events but will be required to pay a “drop-in” fee of \$2.00 (two dollars) to the coordinator of the event.

Discussion centered on “non-members/non-residents should contribute to the upkeep of DCHA assets” vs “non-members/non residents should be allowed to attend without restrictions”. Although it was recognized that fund-raising is important, the general consensus was the proposed approach would be too difficult to ‘police’.

**9.2. Motion to Address Non-Member and Non-Resident Attendance:**

I move the DCHA place a contribution box in the hall for non-members/non-residents to voluntarily contribute to the DCHA.

**MOVED** Dale Lyon

**SECONDED**

Jackie Palmer

|                                | <b>For</b>  | <b>Against</b> | <b>Abstain</b> |
|--------------------------------|---|----------------|----------------|
| <b>On-line votes</b>           | <i>N/A Was not identified as a motion on-line</i> |                |                |
| <b>Members, Proxies, Board</b> | <b>133</b>  | <b>8</b>       | <b>9</b>       |
| <b>TOTAL</b>                   | <b>133</b>  | <b>8</b>       | <b>9</b>       |

**MOTION CARRIED**

**10. New Business:**

**10.1. Election of Directors and Officers.**

- 10.1.1. President: Marilyn Richardson** accepted a nomination to serve as president for another two year term. As there were no further nominations, Marilyn was elected by acclamation.
- 10.1.2. Secretary: Cheri Gibbons** accepted a nomination to serve as Secretary for a two year term. As there were no further nominations, Cheri was elected by acclamation.
- 10.1.3. Data Management: Kate LaForge** was willing to continue in the position as Data Management. As there were no further nominations, Kate LaForge was elected by acclamation for a two-year term.
- 10.1.4. Social Director: Don Brunner** nominated **Denise Harper** to serve as Social Director for a two year term. **Wendy Muth** seconded the nomination. Denise Harper accepted the nomination. As there were no further nominations, Denise was elected by acclamation.
- 10.1.5. Director at Large 2: Dwayne Krystyniak** was nominated for the position of Director at Large 2. As there were no further nominations, Dwayne was elected by acclamation for a two-year term.
- 10.1.6. Treasurer: Sue Jolley** was willing to continue in the position. As there were no further nominations, Sue was elected by acclamation for a one-year term.
- 10.1.7. Recreation Director: John Bishop** was willing to continue in the position. As there were no further nominations, John was elected by acclamation for a one-year term.
- 10.1.8. Welcome Director: Sharron McDougall** was nominated for the position of Welcome Director. **Bruce Burwell** nominated **Kathy Burwell** to serve as well, both accepted the nomination. Members present at the meeting cast a secret ballot and Sharron McDougall was the successful candidate and will serve a one-year term.

10.1.9. **Director at Large 1: Anita Jarmolicz** was nominated for the position of Director at Large 1. As there were no further nominations, Anita was elected by acclamation for a one-year term.

**10.2. Report from Management**

A report was presented with the results of the meeting held in September 2025 with members of the DCHA Board, Desert Cove Management, Administration and Maintenance. This meeting was to discuss progress of work initiatives and concerns brought forward by Residents. The full report can be viewed via the quick access menu on the Desert Cove Homeowners Association website.

- *Note: Marilyn indicated that the plan is to use the siren from the Fire truck for our Emergency Evacuation Warning. Bill Van Lent suggested that Management sound test the siren before going to the expense to rewire and mount it. This item will be referred to management.*

**10.3. Kurtis Reise: Motion to add another director to the DCHA Board**

*Kurtis revised his original motion:*

**MOTION:** To use an existing director position to be responsible for researching, assisting with government departments and maintenance issues that affect all Covians.

**MOVED** Kurtis Reise

**SECONDED** Gavin Palmer

|                                  | <b>For</b>  | <b>Against</b> | <b>Abstain</b> |
|----------------------------------|---|----------------|----------------|
| <b>On-line votes</b>             | <i>On-line votes disqualified as motion was changed</i> |                |                |
| <b>*Members, Proxies, Board</b>  | <b>55</b>   | <b>44</b>      | <b>19</b>      |
| <b>TOTAL</b>                     | <b>55</b>   | <b>44</b>      | <b>19</b>      |
| <i>*Members left before vote</i> |   |                |                |
| <b>MOTION CARRIED</b>            |   |                |                |

**10. Adjournment: 10:15 pm**