

# Desert Cove Homeowners Association

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## Executive Meeting Minutes

Tuesday, October 10, 2023 @ 7:00  
Recreation Centre

### ATTENDEES:

**President:** Marilyn Richardson  
**Treasurer:** Cecile Zandbergen  
**Secretary:** Linda Hill  
**Recreation Director:** Jim Horsford  
**Data Management Director:** Tracy Cox  
**Social Director:** Kathy Burwell  
**Welcome Director:** Shaunie Wood  
**Director at Large:** Mary Mate

**Absent: Vice President:** Jack Schultz  
**Director at Large:** Monica McDonald

Quorum verified  
Meeting started: 7:00

1. **Approval of Agenda: with additions**  
MOVED: Marilyn                      SECONDED: Kathy                      CARRIED

2. **Approval of Minutes of August, 2023**  
MOVED: Linda                      SECONDED: Mary                      CARRIED

### 3. CORRESPONDENCE:

- Lisa Olds asking about food drive: DCHA will not become involved.  
**ACTION:** Marilyn to ask managements view on food drives
- Karen Goetjen with request for Dog Park information.  
**ACTION:** Marilyn will be bringing this request as well as other requests raised at the AGM to Management and will ask Management to send a communication in regards to these requests.
- Sharon McDougall to discuss her willingness to volunteer within the Cove. DCHA will not endorse persons wanting to provide private services within the Cove.  
**ACTION:** Mary will follow-up with Sharon and direct her to ways to advertise.
- Debbie Reeves with thoughts on appointing one staff member (other than Ted) to take complaints. A conflict document to be shared with owners would be helpful.  
**ACTION:** Email was forwarded to Management. Marilyn responded by email to Debbie.
- AURA Chamber Choir asked if we would like them to perform for Desert Cove. This is a fundraiser. We have our own choir so we are not interested. Also, there is no soliciting allowed in Desert Cove.
- New contact person for Recycling Carmen Fennell 306-20-6685

### 4. DIRECTORS REPORTS:

#### President:

- Management was notified regarding tampering with Air Conditioner and they will post a sign
- Diana Fortier's number has been added to the Emergency Contact list as a support person for Emergency Responders.
- Policies has been updated to reflex Nominations for offices must be received 4 weeks prior to AGM.
- Hall rental agreement has been updated to state that a private party for Desert Cove Residents *only* can be booked a *maximum* of 45 days in advance *if* the hall is free. Celebration of Life events will take priority.
- We are ready to present the VJH recycling cheque for this year. We will be issuing an open invitation to all Desert Cove residents to attend.

**ACTION:** Marilyn to get the date and time for VJH cheque presentation to Linda and Linda will send out invite to all.

- John Dennison has asked for a meeting with the Board to discuss the issue of Brock and Sherri not coming to DC in the future.

**ACTION:** Marilyn, Cecile, Kathy and Jack to meet with John Dennison regarding Brock and Sherri.

**Vice President:** no report

**Treasurer:**

**Approval of Financial for August 2023**

An error was discovered concerning the recycling funds.

**ACTION:** Cecile will correct and send out in email for vote. **This has been done and has been approved as follows on October 12.**

**MOVED: Marilyn**

**SECONDED: Shaunie**

**CARRIED**

- Gaming licence has been approved to January 29<sup>th</sup>. 4 Months. Next one will be from Jan 30 to May 31<sup>st</sup>.
- Bingo party will go ahead with \$300 float
- Other floats have been replenished
- Records for the Social Director have been turned over to Kathy.
- Bocce will not have any more 50/50 until spring. Cecile indicated that the Association is having to cover some of the cost of the hot dogs to the tune of \$66.19. The 50/50 for Aug 29 and Sept 5<sup>th</sup>, brought in \$58.00. Discussion followed and it was felt 50/50s do not bring in enough to make it worthwhile and if hot dog sales continue the price should be raised to at least cover costs. The DCHA will pay for the chalk used to paint the lines for Bocce.  
**ACTION:** Cecile to speak with Linda Cesario regarding hot dog sales and 50/50 at the Bocce ball weekly event
- The Second wine Tour brought in a profit of \$34.86
- The Wine Tasting brought in a profit of \$137.08

**Secretary**

- New artist displayed in Centre – Trish Stewart  
**ACTION:** Linda to put out request for more artists for new year.
- Working on Bus Tour to Gleaners for October 16 leaving here at 9:00. 13 originally said yes. Down to 7. Gary Vanderveen will drive bus donated by A1. Donation will be requested to cover gas.  
**ACTION:** Linda will put out last notice for interest on October 13

**Data Management Director:**

- Updated all necessary data bases and lists as a result of move ins and outs
  - Updated the Calendars of Weekly and Special Events
  - Created and printed 50 tickets for the Witches Tea
  - Created and printed 100 tickets for the Halloween Dance. Helped to sell tickets with Kathy
  - Printed off a Binder for Kathy
- |  |     |                               |
|--|-----|-------------------------------|
| 804 Residents                                    | 443 | Occupied Homes (4 unoccupied) |
| 632 Memberships                                  | 65  | Non-Members                   |
| 101 Non-Active (18 who do not want to be called) | 5   | Non-Voting                    |
| 11 tenants                                       |     |                               |

**Welcome Director:**

- Made 4 visits and 4 became members
- Shaunie stated that she has made several calls to new residents to request a visit but has not received any response. She will not pursue them further.  
**ACTION:** Tracy is to put a note in the database beside the names of people who did not respond to Shaunie request for a Welcome Visit.

**Social Director:** A huge welcome to Kathy for accepting the Social Director position

Upcoming events

- Halloween Dance has already sold 49/100 tickets
- Have found a person that is willing to hold a Paint Night
- Shepherd's Pie night – Jan 25<sup>th</sup>
- Volunteer Appreciation – April 20<sup>th</sup>
- GM – April 23<sup>rd</sup>
- Fire Extinguisher and Fire Smart – May/June
- Desert Cove Mixed Golf Tournament – June
- AGM – Sept 17, 2024
- The Dog Calendar is ready for printing. Denise will continue to manage.  
**ACTION:** Kathy to follow up with Denise regarding Dog Calendar.
- The Cove Cookbook is in process. Diana Fortier is overseeing it.  
**ACTION:** Kathy is to meet with Jackie and Diana to discuss Cook Book
- The knitters' group has asked to start up again. Kathy has requested that they have at least 6 members to book the craft room.
- Discussed Bingo and Card Bingo possibly being on alternate Mondays
- Discussed Golf group Thursday night potlucks being scheduled for every second week if we need the time for other events
- June Duff approached Kathy about doing a monthly review for Desert Cove residents of their medications. This request was declined.  
**ACTION:** Kathy to follow up with June.

**Recreation Director:**

- Recycling for Sept was submitted \$910.00
- Jim researched the industry rate for mileage compensation. .65-.75 /km. Currently we have 3 volunteers who rotate on a monthly basis.
- Jim made a motion to increase the monthly per diem for our volunteers to \$100.00 per month to cover an average of 240 km per month

**MOVED: Jim                      SECONDED      Cecile                      CARRIED**

**Director at Large 1:**

- Mary has ordered 24 Name Tags and all have prepaid. She relayed that the pricing will increase next time. Currently they are 6.50 plus taxes.
- Mary will start to phone those people who have yet to pay their 2023-24 dues.  
**ACTION:** Tracy to create the spreadsheet of members who have not paid.  
**ACTION:** Mary will phone members who have yet to pay their 2023-24 dues.

**Director at Large 2:** no report

## 5. OLD BUSINESS:

**Simulated Emergency for Emergency Contact Volunteers: - PENDING**

**First Aid Kits restocking: - PENDING**

**Compost information: - CLOSED**

- Management was presented with the options for Composting pick up and have declared that they do not wish to pursue it.

**Card game coordinator. PENDING**

- Kathy spoke to the card coordinators and explained the rules etc. There are still some issues to resolve  
**ACTION:** Kathy to meet with Shaunie

**AGM: CLOSED**

- Slides used during the presentation went over well and will be used again.
- IN THE FUTURE If members request additions to the agenda that relate to Management, these items will be added to the existing "Management Update" agenda item and will not be required to be voted on as an addition to the agenda.

## 6. NEW BUSINESS:

### **Flu Clinic; October 11, 2023 PENDING**

- Jobs were assigned and will meet in Main Hall at 8:30 for 9:00 start. 200 shots will be available.

### **Vacuum Cleaner for Hall: PENDING**

- The current vacuum is not working well and needs to be replaced. As it is on our Inventory, we are responsible.  
**ACTION:** Linda to research and send out email with results to Board for feedback and purchase permission.

### **Prizes Or Gifts and 50/50s: What events should have them. PENDING**

### **Communication between Board and Community. PENDING**

- Marilyn did speak to Kurtis regarding his concerns. More discussion needed.

### **Hall Piano and Library Poker Table: TABLED to April AGM**

- Ray Burlee wants to donate a piano to the hall. As we did not know its condition, and no-one actually plays the piano in the hall, we will decline his offer. We will bring the topic of the disposal of the current Hall piano and Poker table in the library up at the General Meeting in April to ask Members to make a final decision.

**ACTION:** Marilyn to contact Ray to decline his offer.

**ACTION:** Linda to add the piano and poker table vote to the agenda for the April GM.

- **Update to Gallery on Website: PENDING**

## 7. ANNOUNCEMENTS:

Linda: Nov 27 – Dec 9

Jack: October 10, Dec 22 – Jan 22/23

Kathy; Dec 8th

## 8. Meeting adjourned: 9:20