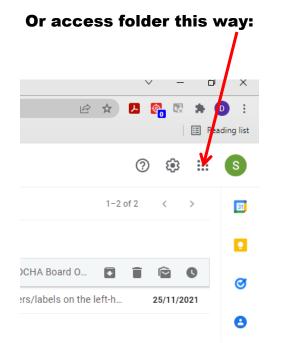
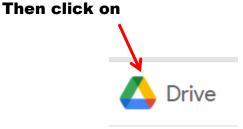
Board Access to DCHA master google drive

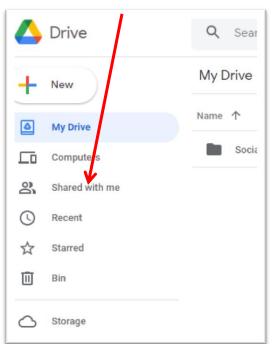
The board master google drive resides on the <u>desertcovehoa@gmail.com</u> The President, Secretary and Data Management Director have full edit access to the drive. All other board members have 'view' access; however, can request edit access to documents at any time.

Folder shared with you \equiv 衬 Gmail Q Search mail 낢 ? □ - C : 1-2 of 2 < + Compose Primary Social • Promotions 🔲 Inbox 🗌 ☆ Executive Desert Co. Folder shared with you: 'DCHA Board' - desertcovehoa@gmail.com shared a folder desertcovehoa@gmail.com has invited you to view the following shared folder: DCHA Board Open If you ... * Starred

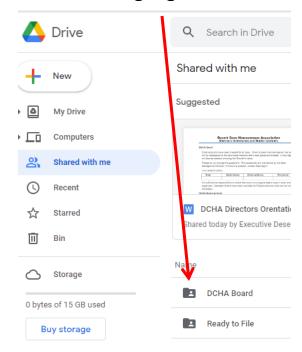




Then click on:



DCHA master google drive



If you only have 'view' access and need to edit a document:

Open a document and request edit access



If you have a master document to submit to the Data Manager, you can email the document or file on the google drive under 'Ready to File"

DCHA master google drive

	Drive		Q Search in Drive
+	New		Shared with me
4	My Drive		Suggested
	Computers		
8	Shared with me		
J	Recent		
☆	Starred		
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0 bytes of 15 GB used		DCHA Board	
Buy storage		Ready to File	