

Desert Cove Homeowners Association

Director at Large Report Annual General meeting, September 17th, 2024

Good evening, everyone. I'm the second Director at Large, Monica McDonald. As explained by Mary Mate, our varied duties are determined by the President, on an as-needed basis. My main role involves coordinating all aspects of first-aid in the Cove. As additional assistance is required in other areas, I step in to help. To date, these have been my on-going duties:

- Monitor first-aid certificates of our Emergency Responder Team, to ensure they are current and valid. If expiring, arrange attendance at the Basic First Aid course.
- Recruit new volunteers for our Emergency Responder Team when required and provide deletions or additions to our Data Management Director who will distribute the updated Emergency Responder list.
- Maintain supplies for each responder's emergency kit so it includes items required for problems with breathing, bleeds and breaks.
- Maintain the first aid tote in the storage room to ensure it is refilled as required, and that materials are current.
- Maintain all three first aid kits in the Rec. Centre – entry, kitchen and pool.
- Visually check the AED to ensure that the green light is flashing. If not, a new battery must be ordered.
- A new sign has been placed near the AED, informing anyone who has used it to tell a member of the Board, so that replacement pads can be purchased. The AED pads are only good for one use. Thank you to Diana Fortier who made this suggestion at our last general meeting.
- Organize two "staged" first aid simulations during the year- spring and fall. These practice situations involve emergencies that could occur at any time, here in the Cove. After the responders deal with the emergency, we gather and debrief with all concerned to see what went well, what didn't, and how we can improve. Our next simulated emergency is booked for September 26.
- A member suggested at our last general meeting that perhaps we post a picture of our Emergency Response Team. The team was not comfortable with this so instead, we purchased reflective vests so that the emergency responders can be easily identified while out on calls.
- Contact and work with the Ministry of Transportation in pushing for sloping upgrades to some shoulder sections of Head of the Lake Road. However, we discovered that another individual in Desert Cove is already pursuing this initiative. Therefore, I bowed out.
- Assist in selling tickets to some of our events, and deliver donations to charitable organizations.

My role as second Director at Large is focused and interesting. I find my fellow Board members to be helpful, encouraging and collaborative, making for a very positive environment.

Respectfully Submitted,

Monica McDonald

DCHA Director at Large